

STAFF TRAINING GUIDELINES

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Erasmus GAP Guidelines for Training on Inclusive Mobility

Student mobility programs, such as those under Erasmus+, play a crucial role in fostering international academic exchange and personal growth. However, ensuring that these opportunities are accessible to all students - regardless of background - requires a deliberate and structured approach. The Erasmus GAP Guidelines for Training on Inclusive Mobility provide higher education institutions (HEIs) with a **comprehensive framework to train staff, enhance inclusivity, and improve mobility program design**.

The guidelines offer a **flexible, resource-sensitive training model tailored to the needs of HEI staff**. Whether through peer learning, workshops, or digital toolkits, the program ensures that staff develop the competencies needed to support inclusive mobility.

The annexes available for download here include the materials used during the staff and student training sessions organised as part of this one-and-a-half-day event. They are provided for reference and practical use, and may be freely adapted to suit the specific needs and context of each institution.

- annex 1: Welcome and icebreaker [pdf]

- annex 2: Research results [pdf]
- annex 3: Workshop for Staff [pdf]
- annex 4: Workshop for Students [pdf]
- annex 5: Student training [pdf]
- annex 6: Agenda template [pdf]